Return Merchandise Authorization Form

To complete a Return Merchandise Authorization (RMA) request for The Paper Store, please complete the following form.

RMA Procedure:

1.) Read our Return Policy, which can be found at [www.thepaperstore.com/return-policy](http://www.thepaperstore.com/return-policy), or under our Help and FAQ page on our website. Returns may be made within 45 days of the purchase. Refunds will be made to the original form of payment.
2.) Merchandise must be in Manufacturer’s salable, like-new condition with the original packaging.
3.) Print and include this completed form along with the merchandise you are returning, to our Fulfillment Center at:

   **The Paper Store**
   **ATTN: Ecommerce Returns**
   **46 Industrial Road**
   **Leominster, MA 01453**

4.) Pack the merchandise securely.
5.) Customers are responsible for return shipping charges.
6.) If you have any questions or concerns, please reach out to our Customer Service Team, at 1-844-480-7100 or customerservice@thepaperstore.com.

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<th>Name:</th>
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<tbody>
<tr>
<td>Address:</td>
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<td>Phone Number:</td>
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<td>Email Address:</td>
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<td>Order Number:</td>
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<td>Reason for Return (circle one):</td>
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<tr>
<td>No longer Needed</td>
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<td>Unsatisfied w/Item(s)</td>
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